

Part 2 of the proof of use form
 Numerical evidence + target/actual comparison
 Teams up! Youth Exchange for Sustainable Development

Date of forwarding agreement: _____

application number: _____

German project partner: _____
 Project partner: _____

Funding approved for period from: _____ to _____

Project title: _____

% of funding from BMZ specified in forwarding agreement: _____

This document is provided as a **translation aid for the close collaboration between the German implementing organisation and the project partners.**

Note: The application requires a fully completed project proposal in German.

Total expenditure for entire project duration acc. to agreement			
	TARGET expenditure for entire project duration acc. to agreement	ACTUAL expenditure for entire project duration	% difference
1. Non-staff expenditure			#DIV/0!
2. Staff expenditure			#DIV/0!
Total expenditure	0,00 €	0,00 €	#DIV/0!

Total income for entire project duration acc. to agreement		
	TARGET income for entire project duration	ACTUAL income for entire project duration
BMZ grant		
Third-party funds		
Own funds		
Total income	0,00 €	0,00 €

Balance at end of project	0,00 €
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BMZ grant - Final calculation	
BMZ grant drawn down for the entire project period	0,00 €
BMZ share of financing to cover total expenditure eligible for funding	0,00 €
Difference (amount to be paid back)	0,00 €

* The grantee is obligated to repay any overpayments immediately and irrespective of the submission of the proof of use (cf. item 7.5 WLV).

It is hereby confirmed that the expenditure was necessary, the funding has been used efficiently and sparingly and that the information corresponds to that in the accounts and receipts.

Place and date

Signature

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Numerical evidence/list of receipts

Expenditure item 1, Non-staff expenditure (as shown in the expenditure and financing plan included in the agreement):

Seq. no.	Date of payment	Date of invoice/receipt	Own receipt ref. no.	Name of recipient	Purpose/reason for payment	Country where incurred	Only to be completed if non-EUR payment		Amount in euros	Calculation basis (Please show how you arrived at the amount in euros)	Notes
							Amount in national currency (Specify currency)	Exchange rate			
1.1 Accommodation									0,00		
						please select					
						please select					
						please select					
1.2 Meals									0,00		
						please select					
						please select					
						please select					
1.3 Travel expenses									0,00		
						please select					
						please select					
						please select					
1.4 Professional fees									0,00		
						please select					
						please select					
						please select					
1.5 Material expenses									0,00		
						please select					
						please select					
						please select					
1.6 Rent									0,00		
						please select					
						please select					
						please select					
1.7 Visa, insurance, etc.									0,00		
						please select					
						please select					
						please select					
1.8 Administrative expenses									0,00		
						please select					
						please select					
						please select					
1.9 Other									0,00		
						please select					
						please select					
						please select					
Total:									0,00		

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Numerical evidence/list of receipts

3. Income (as shown in the expenditure and financing plan included in the agreement):

Seq. no.	Date of payment	Own receipt ref. no.	Payer	Reasons for payment	Country were received	Only to be completed if non-EUR payment		Amount in euros	Notes
						Amount in national currency (Specify currency)	Exchange rate		
3.1 Own funds								0,00	
					please select				
					please select				
					please select				
3.2 Contributions/third-party covering funds/other funds								0,00	
					please select				
					please select				
					please select				
3.3 BMZ grant								0,00	
					please select				
					please select				
					please select				
Total:								0,00	